



**OFFICE ORDER NO. 013  
Series of 2018**

**SUBJECT : Amending the Gender and Development (GAD) Focal Point System Technical Working Group (GFPS-TWG) Composition for Expansion of Its Membership**

In view of the proposed expansion of the membership of the GFPS-TWG as contained in the approved FY 2017 GAD Plan and Budget, the Office Order No. 005, Series of 2017 is hereby amended to include representatives from the operations and support groups, as follows:

<i>Members</i>	<i>Duties and Responsibilities</i>
<b>HEIDE M. VEGA</b> Focal Point Person	To take the lead in facilitating the preparation of, and in recommending to ExeCom/ManCom for approval of, or elevating issues & concerns relative to annual GAD plans, programs and budget; and accomplishment report on annual GAD plans and programs and other GAD related reports.
<b>CYRIL FAITH D. CASTUERAS</b> HR Representative	To provide inputs for and implement HR related programs and activities under the GAD Plan and Budget.
<b>DINA PALAYPAYON</b> CG-Budget Representative	To ensure that at least 5% of the total agency's budget shall be used to fund GAD PAs (Estimation of how much of program/project budget can be attributed to the GAD Budget)
<b>ELOISA ISIP</b> SPBDS Representative	To serve as Secretariat of GFPS-TWG to prepare agenda and minutes for its quarterly meetings; and to assist in the documentation of annual GAD Plan & Budget (GPB) and GAD Accomplishment Report (GAR) to be submitted by the GFPS-TWG to Philippine Commission on Women (PCW) through the Gender Mainstreaming and Monitoring System (GMMS) for review; to COA and DTI as reviewed and endorsed by PWC.
<b>JENNIFER HERNANDEZ</b> Lending Group Representative	To handle the revision of the policies and implementing guidelines for financing programs (wholesale & retail) using the Harmonized Gender and Development Guidelines (HGDG) checklist.
<b>MYRNA MANALO</b> CGG Representative	To handle the revision of the policies and implementing guidelines for credit guarantee programs using the HGDG checklist.
<b>RICARDO PEREZ</b> CBG Representative	To handle the revision of the policies and implementing guidelines for MSME/FI capacity building programs and venture capital programs using the HGDG checklist.
<b>BILLIE JEAN LAGAZO</b> Admin Services Unit Representative	To handle the administrative requirements in the implementation of the SBC's GAD related activities as indicated in its annual GPB and to coordinate with SPCO for updating of GAD activities in the SBC's website.

The GFPS-TWG shall likewise do the same functions enumerated in Office Order No. 074, Series of 2013.

This order shall take effect immediately.

**MA. LUNA E. CACANANDO**  
President/CEO

Date: March 13, 2018

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