

Notice of Vacancy dated 16 January 2020

- 1) **Position Title** : **Sector Manager**
Salary Grade : 28
Item No. : 225-M4-SH-RMS
Unit : Resource Management Sector (Corporate Support Sector)

Minimum Qualification Standard

- Education : Master's Degree* or Certificate in Leadership and Management from CSC
- Training : 120 hours of supervisory/management learning and development intervention
- Experience : 5 years of supervisory/management experience
- Eligibility : CS Professional/2nd Level Eligibility

- 2) **Position Title** : **Group Manager¹**
Salary Grade : 27
Item No. : 092-M3-GH-FIDG
Unit : FI Development Group

Minimum Qualification Standard

- Education : Master's Degree* or Certificate in Leadership and Management from CSC
- Training : 120 hours of supervisory/management learning and development intervention
- Experience : 5 years of supervisory/management experience
- Eligibility : CS Professional/2nd Level Eligibility
- Preferred QS :
 - Strong experience in development finance, both conceptually and as an implementer

** A Third Level Eligibility is also sufficient for permanent appointment (CSC MC No. 14, s. 2006 and CSC MC No. 05, s. 2016)*

- With at least five years senior-level hands on experience in the management of development finance portfolios
- An innovator, capable of conducting on-the-ground research and to translate findings and information into financing solutions for developmental markets
- Highly competent in technical writing, with the ability to clearly articulate and to synthesize
- Strong presentation skills in public fora and capable of making policy representations at the negotiation table
- Good mathematical comprehension

¹ To supervise Planning, Policy and Communications Departments

3) **Position Title** : **Attorney V²**
Salary Grade : 25
Item No. : 043-P3-LO-LSG
Unit : Legal Services Group (LSG)

Minimum Qualification Standard

- Education : Bachelor of Laws
- Training : 24 hours of relevant training
- Experience : 4 years of relevant experience
- Eligibility : RA 1080

4) **Position Title** : **Chief Accounts Management Specialist**
Salary Grade : 22
Item No. : 131-P2-AO-NLG
Unit : Northern Luzon Group (NLG)

Minimum Qualification Standard

- Education : Bachelor's degree relevant to the job
- Training : 24 hours of relevant training
- Experience : 4 years of relevant experience
- Eligibility : CS Professional/2nd Level Eligibility

5) **Position Title** : **Senior Financial Specialist**
Salary Grade : 18
Item No. : 255-S2-FSO-CG
Unit : Controllership Group (CG)

Minimum Qualification Standard

- Education : Bachelor's degree relevant to the job
- Training : 16 hours of relevant training
- Experience : 3 years of relevant experience
- Eligibility : CS Professional/2nd Level Eligibility
- Preferred QS : Graduate of BS Accountancy/ Accounting; a CPA; with experience in the formulation and enforcement of budget policies including monitoring and evaluation; processing of budget releases and evaluation of budget performance; review of budget reports and preparation of needed consolidated reports

Interested and qualified applicants should attach the following documents to the application letter and send to mtorne@sbgfc.org.ph not later than 27 January 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

²To be assigned at the Office of the Chief Compliance Officer